

Office use only: Date rec'd ___/___/___ Approved _____ Date ___/___/___

Centre use only: Class/Roll _____ Entered

Saturday School of Community Languages

Application for enrolment of new student in 2010

Student information (Please print.)

Family name _____ Given names _____

Date of birth ___/___/___ Sex: Male Female

Address (no. and street) _____

(Suburb/town) _____ Postcode _____ Home phone (____) _____

Emergency contact on Saturdays: Name _____ Phone (____) _____

Home school information

School name: _____

Phone (____) _____ Fax (____) _____

Student's home school Year in 2010 Yr 7 Yr 8 Yr 9 Yr 10 Yr 11 Yr 12

Application information

For all students (Tick boxes and/or provide information as applicable)

Language _____ Saturday School Centre _____

Note: Students must attend the SSCL Centre closest to their home address which offers the language course requested.
Any request to vary this rule should be made in writing with this application and endorsed by the home school principal.

• **Previous study or knowledge of the language:**

At home Primary school High school Community school

Overseas Which country? _____ Year arrived in Australia _____

• **Fee-paying International Student?** No Yes

If 'Yes' please supply name of teacher who looks after International Students

• **For students with Special Needs:**

Visually impaired Hearing impaired Other disability or special needs (Please describe)
Allergies (Please specify)

• **Students with behaviour management issues:**

Information should be enclosed in an envelope marked *Personal and Confidential, for the Principal Saturday School only.*

For students in Year 11 only

Preliminary Course: Continuers Background Speakers (Chinese, Japanese, Korean, Persian)

Does this course count towards the minimum number of 12 Preliminary Units? Yes No

Note: Students applying for the Chinese Continuers course, must attach Appendix 2, pages 9-11.

For new students in Year 12 only

HSC Course: Continuers Extension Background Speakers (Chinese, Japanese, Korean, Persian)

Note: Appendix 1 and supporting evidence of prior learning (reports, etc) must be attached.

Late enrolments in Years 10, 11 & 12

Students enrolling after **19 February 2010** in Years 10, 11 and 12, **must** complete **Appendix 1**.
Documentary evidence as proof of prior learning must also be attached (reports, etc.).

Conditions of enrolment

1. Students must attend classes regularly on Saturdays to meet the School Certificate and Higher School Certificate course requirements of the Board of Studies. Students may have their enrolment terminated if their attendance is unsatisfactory.
2. Students in Years 11 and 12 are required to complete relevant assessment tasks in line with Board of Studies requirements and the assessment policy of the Saturday School of Community Languages.
3. Year 12 students may be required to purchase materials prescribed by the Board of Studies, if applicable.

I, _____, accept the above conditions of enrolment.
(Print student's full name.)

Student's signature _____

Parent's/carer's name _____ Signature _____

Declaration by home school principal

1. The language requested is the student's background community language.
2. This language will **not** be taught at this school in 2010 in the Year requested.
3. This school accepts responsibility for entering this student with the Board of Studies as a candidate for the School Certificate, Preliminary or Higher School Certificate, using the online entry codes for the Saturday School of Community Languages Centre where the student is enrolled.
4. The school will notify the SSCL of any history or circumstances known to them which may pose a risk of any type to the student, other students, or staff at the SSCL, including any severe allergies/medical conditions or history of violence.
5. To the best of my knowledge, the information contained in this application is accurate.

School coordinator of SSCL enrolments _____
(Print name)

Principal _____
(Print name) (Signature)

School stamp _____ Date ____/____/____

Privacy Notice

The information provided on the enrolment form is being obtained for the purpose of processing the student's application for enrolment. It will be used by the Department of Education and Training for general student administration and communication and other matters relating to the education and welfare of the student. While the provision of this information is voluntary, if you do not provide any or all of this information, it may delay or prevent the processing of this application for enrolment. This information will be stored securely. You may access or correct any personal information provided at any time by contacting the Saturday School of Community Languages Ryde office or the student's SSCL Centre.

Please MAIL this completed application form and any attachments to:

The Principal, Saturday School of Community Languages
Department of Education and Training
Private Bag 3
RYDE NSW 2112