

Enrolment information

Please read carefully before completing enrolment forms.

Saturday School of Community Languages

- The Saturday School of Community Languages (SSCL) is a Department of Education and Training secondary school that offers language courses to students wishing to study their background language.
- There are sixteen SSCL Centres, fourteen based at high schools in the Sydney metropolitan area and one each in Wollongong and Newcastle. Courses are offered for the School Certificate and the Higher School Certificate in twenty five languages.

Eligibility

- Students, including those with special learning needs, from government and non-government secondary schools and TAFE colleges, are eligible to enrol if the language requested is **their background community language** and the language is **not available in their home school** or college in the year requested. Exemption from this eligibility requirement may be made in special circumstances at the discretion of the SSCL Principal.
- A timetable clash does not make the student eligible for enrolment, unless the student enrolls mid-year and subject choices are not available.
- **Schools and colleges are expected to provide language learning opportunities for their own students when student numbers are sufficient to form a class in a particular language.**

Informing the school community and enrolling in the Saturday School

- Principals are asked to inform their school communities as fully as possible about the opportunities for students to study their background language, and to provide the information to all students from Year 6 to Year 12 when they are undertaking orientation programs or when required to make subject choices.
- Procedures for new and continuing students in the SSCL in 2010 are provided in this information booklet. This information is also available on the internet at the following address:
www.curriculumsupport.education.nsw.gov.au/secondary/languages/sscl
- Schools are asked to provide enrolment forms directly to students or to parents/carers. Forms are to be signed by the school principal and mailed to the SSCL Ryde office.
- **Schools are also asked to make enrolment information available at their school administration office so that office staff are able to direct students to the SSCL enrolment coordinator.**
- The availability of languages and courses may vary from year to year (see page 4 for details).
- 2009 enrolment application forms will not be accepted for students applying as new students in 2010.
- Students enrolling late in Years 10, 11 and 12 and enrolling for the first time in Year 12, must complete **Appendix 1** and provide documentary evidence as proof of prior learning.
- **Students cannot enrol directly at SSCL Centres.** Enrolment forms are available from Centres.

New enrolments in 2010

Closing date for lodging applications

- Applications must be lodged **by mail** by the student's home school to the Principal of the Saturday School at the SSCL Ryde address. **Faxed applications cannot be accepted.**
- Applications should reach the SSCL Ryde office **before 18 December 2009**. Applications will be processed and confirmed in time for students **to commence on Saturday 30 January 2010**.
- Students must apply for enrolment in the relevant centre closest to their home address. Any request to vary this rule should be made in writing with the application.
- Year 7 applications should be made as early as possible in 2010.
- All new applications for Year 12 2010 must be accompanied by **Appendix 1** and the required documentation.
- **Applications for all Years close formally on 19 February 2010**, although applications are accepted throughout the year, subject to conditions as set out under **Late applications**, page 3, and **Appendix 1**.