



**Professional Learning Courses 2009**  
*OASIS Library and SCIS for library staff*

Event name	<b>Introduction to <i>OASIS Library</i></b>		
Overview	<p>This one day introductory workshop for teacher librarians and other library staff provides an overview of the functions and modules of <i>OASIS Library</i> and includes a component on using <i>SCISWeb</i>. The workshop includes:</p> <ul style="list-style-type: none"> <li>• <i>OASIS Library</i> Management <ul style="list-style-type: none"> <li>○ Logging on</li> <li>○ General resources – System parameters</li> <li>○ Enquiry function – including <i>OASIS Library Enquiry</i></li> <li>○ General Resources – Authority files</li> </ul> </li> <li>• Using <i>SCISWeb</i> <ul style="list-style-type: none"> <li>○ Creating orders</li> <li>○ Downloading SCIS records</li> <li>○ Special order files, e.g. <i>Clickview</i>, websites reviewed in <i>Scan</i></li> <li>○ Searching SCIS OPAC</li> </ul> </li> <li>• <i>OASIS Library</i> Circulation <ul style="list-style-type: none"> <li>○ Circulation commands</li> <li>○ Refresh borrowers</li> <li>○ Set borrowing limits</li> <li>○ Circulation setup for borrowing and loan categories</li> </ul> </li> <li>• <i>OASIS Library</i> Stocktake overview (brief) <ul style="list-style-type: none"> <li>○ Preparation for stocktake</li> <li>○ During stocktake</li> <li>○ Finalising stocktake</li> <li>○</li> </ul> </li> </ul>		
Dates and venues	Workshop No.	Date	Location
	9832	4 November	Ryde
	10122	17 November	Toronto (Newcastle)
Time	9:00am to 3:30pm		
Target audience	Teacher librarians and other library staff with limited experience using <i>OASIS Library</i> and <i>SCISWeb</i> . DET only.		
Cost	A registration fee of \$110 (incl. GST). This fee includes morning tea, lunch and workshop materials.		
Registration	Register online at <a href="http://www.curriculumsupport.education.nsw.gov.au/prolearn09/semester_1/libraries.htm">www.curriculumsupport.education.nsw.gov.au/prolearn09/semester_1/libraries.htm</a> After registration, participants receive a confirmation email. Prior to the workshop, venue details are emailed and faxed to each participant.		
Bring	<ul style="list-style-type: none"> <li>• your school user name and password for SCIS</li> <li>• a highlighter pen</li> <li>• a USB (flash key)</li> <li>• some resources you wish to obtain cataloguing records for (from SCIS)</li> </ul>		
Comment	Participants will receive detailed handouts during the course for future reference.		